

# **DMS Plus**

**USER MANUAL** 

FUNCTION: SURVEY

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## SURVEY

The survey is an effective tool to support manufacturers collecting information, feedback, evaluation, as well as the desire of customers for quality, service and product. Since then, provide the strategic orientations and markerting, as well as production.

#### ROLE: ADMIN

#### 1. Survey Setting

#### **Basic Actions**

- View list
- Add new
- View details
- Search
- Delete, Approve

1.	On the menu,	select Survey to	display the	e list of survey programs	
	in the system.				

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æ	Survey			0.	+
Q <sup>0</sup>	Search	Q			
	Name	Start Date	End Date		
솰	Khảo sát khách hàng	17/06/2016	06/11/2016	× 🗸	
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- 2. Click on <sup>+</sup> icon.
- 3. Insert survey's information.
  - Survey Name
  - *Start Date End Date*
- 4. Click "Add Question" to add questions in the survey.
- 5. On Question screen:
  - Add Question and Add Option (Answer).

*Tick on "Multiple Choice" checkbox: To allow multiple answer for 01 question.* 



**ROLE: SALESMAN** 

#### 2. Salesmen Proceed Survey

Based on the Start Date – End Date of the survey, if still in the effective time of the program, salesmen understand and implement the survey in each customer visit.

Binh thường
Kém

#### **Process:**

- 1. On customer visit screen, Salesman select Survey System displays survey list.
- 2. Select 01 survey.
- 3. Tick on each answer.
- 4. Click on vicon (top right) to save the survey.

#### Note

A survey can be performed 1 or more times with the same customer



#### **ROLE: ADMIN, SALES SUPERVISOR**

## 3. View Survey Report

#### Process

1. On the Menu, select Report > Survey. System displays all surveys.

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<b>8</b> 2	Survey Report				0
<b>Q</b> \$	Name	Start Date	End Date	Status	
	Khảo sát khách hàng	17/06/2016	06/11/2016	Processing	x 🕓
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# 2. Users are able to view result by pie graph sor export Excel file chương trình khảo sát dòng sản phẩm mới quý II, 2016



I	Thời Gian	Khách Hàng	NVBH	Đánh giá chất lượng sản phẩm	Đánh giá giá cả sản phẩm
	08/04/2016 15:29	7, Kim Ma, Ba Dinh	Salesman 1	Tốt	Bình thường
	08/04/2016 15:29	10, Kim Ma, Ba Dinh	Salesman 1	Tốt	Quá đắt
	08/04/2016 15:30	1, Kim Ma, Ba Dinh	Salesman 1	Trung Bình	Hợp lý
	08/04/2016 15:30	16, Kim Ma, Ba Dinh	Salesman 1	Không tốt	Bình thường